



சென்னைப் பல்கலைக்கழகம்

UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857- Madras University Act 1923)  
(State University)

Centenary Building, Chepauk, Chennai-600 005 – Tamil Nadu - India.

No. G.A-II(A)/G.Pub./ Service Register Book Printing/ 162

Date: 19 JUN 2024

**Sealed Quotation Notification**

**Sealed Quotations are invited for the printing & supply of  
300 Nos. of Service Register Book [SR Book].**

I am to inform that sealed quotations are invited for the Printing & Supply of 300 Nos. of Service Register Book [SR Book].

If you are willing to print and supply the above said items, you are requested to enquire about the details of the printing work at this office through the Section Officer, Gen. Admn. II (A) Section and submit the Sealed Quotation for the same.

The details of specifications are furnished below:-

**“21 x 32 size (Full Scape), containing 62 pages approximately using 80 GSM Azurelaid paper (Yellow Paper), single colour printing and centre stitching and wrapper with rexin coated (Green colour)”.**

In this connection, I am to request you to send the estimate cost for printing and supply of above said item in the following prescribed format:

DESCRIPTION	QUANTITY	RATE PER COPY ₹.	TOTAL AMOUNT ₹.	GST @ % ₹.	NET TOTAL (Inclusive of GST) ₹.
Service Register Book [SR Book]	300				

Your sealed quotation should reach this office on or before **04.07.2024**.

The envelope of the sealed quotation should be superscripted as “Service Register Book [SR Book]” along with this communication no. and also the last date prescribed.

*[Handwritten Signature]*  
REGISTRAR  
18/6/24