



**UNIVERSITY OF MADRAS**  
**Internal Quality Assurance Cell (IQAC)**  
**Administrative/Technical Staff Feedback for the year 2017-18**

|                                 |  |
|---------------------------------|--|
| Name of Employee & Employee No. | R. KALAIVANI 11949                               |
| Designation                     | Section Officer                                  |
| Section / Department            | UGC-Centre for South and Southeast Asian Studies |
| Year of Joining                 | 2002   |

Kindly indicate your degree of agreement against each statement by checking against one of the five columns.

| S.No.  | Aspect of Feedback   | Excellent (5) | Very Good (4) | Good (3) | Average (2) | Poor (1) |
|--|--|---------------|---------------|----------|-------------|----------|
| 1.   | Teaching and administrative staff relationship is friendly                                   | ✓             |               |          |             |          |
| 2.   | Administration supports the work environment   | ✓             |               |          |             |          |
| 3.   | University provides professional development training to improve the efficiency of the staff |               | ✓             |          |             |          |
| 4.   | Internet Facilities through leased line & Wi-Fi  |               | ✓             |          |             |          |
| 5.   | Implementation of E- governance in administration  |               |               | ✓        |             |          |
| 6.   | Accessible environment for the Persons with Disabilities                                     | ✓             |               |          |             |          |
| 7.   | Common rooms for women staff   |               |               | ✓        |             |          |
| 8.   | University gives promotion as per norms  |               |               | ✓        |             |          |
| 9.   | University resolves the grievance of the staff within an acceptable time                     | ✓             |               |          |             |          |
| 10.  | Equal opportunities for all staff  | ✓             |               |          |             |          |
| 11.  | Computer Facilities  | ✓             |               |          |             |          |
| 12.  | Parking Facilities   | ✓             |               |          |             |          |
| 13.  | Rest room facilities   |               |               | ✓        |             |          |
| 14.  | Team work and cooperation  | ✓             |               |          |             |          |
| 15.  | Ensuring the physical, emotional and social welfare of staff                                 |               | ✓             |          |             |          |
| If you disagree/strongly disagree, give facts with proof |  |               |               |          |             |          |

*R. KalaiVani*

Signature

Please send the completed feedback form to [unom.igac@gmail.com](mailto:unom.igac@gmail.com) or send to the following address:  
The Director, Internal Quality Assurance Cell (IQAC), University of Madras, Chepauk, Chennai- 600005



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| Name of Employee & Employee No. | P. GIRIJASANKARI, 12136   |
| Designation                     | ASSISTANT SECTION OFFICER |
| Section / Department            | GT/PUBLICATIONS           |
| Year of Joining                 | 07.01.2011                |

Kindly indicate your degree of agreement against each statement by checking against one of the five columns.

| S.No.  | Aspect of Feedback   | Excellent (5) | Very Good (4) | Good (3) | Average (2) | Poor (1) |
|--|--|---------------|---------------|----------|-------------|----------|
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| 14.  | Team work and cooperation  |               | ✓             |          |             |          |
| 15.  | Ensuring the physical, emotional and social welfare of staff                                 | ✓             |               |          |             |          |
| If you disagree/strongly disagree, give facts with proof |  |               |               |          |             |          |

  
Signature

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