

Cost of Application Rs.25/- (Rupees Twenty five only)

Serial No. 8414



UNIVERSITY OF MADRAS

Application for obtaining Provisional / Extract Certificate
(For Degree/Diploma/Certificate Examination)

Marks obtained	Name of the College/Centre Code	Month & Year of Passing	Reg. No.	Name of Subject with Code C.No.
DETAILS OF PAYMENT (To be filled in by the candidate) Name and Place of the Bank D.D. Should be enclosed			FOR OFFICE USE ONLY (For D.D. Endorsement)	
Demand Draft No.				
Date of Payment				
Amount Rs.				

Candidate should read the instructions very carefully before filling in the columns. Any column left blank will cause delay in issuing of certificate.

- Name as registered in the University records (in Block letters) :
- Date of Birth :
- Name of Examination passed :
- State whether the candidate underwent Semester or Non-Semester course :
- Last Appearance Register Number :
- Last Appearance Month & Year :
- Last Appearance Examination Centre with centre code :
- College in which studied :
- Branch/Optional subjects selected :
- Whether applied for convocation and received the Degree or not (in-person or In-absentia). If received state the date, month and year of convocation :

11. Certificate for which applied for kindly tick (✓) the column applicable

1. Provn. Cert.	<input type="checkbox"/>	2. Convo. Exam.	<input type="checkbox"/>
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12. Address of the candidate (in Block letters) :

INSTRUCTIONS

The fee prescribed for the issue of Provisional Certificate is Rs.100/- for all examination of the University and various faculties.

2. After completion of the examination, Provisional Certificate will not be issued from the Convocation Hall. The fee prescribed for the same is Rs.100/- (Rupees One Hundred).

3. The fee should be paid in the form of an account payee Demand Draft drawn in favour of the Registrar, University of Madras, Chennai-600 005 on any of the nationalised banks.

4. Postal orders/money order will not be accepted.

5. A self-addressed sufficiently stamped Registered cover should be enclosed for sending the Certificate to the Registrar, University of Madras, Chennai-600 005.

FOR OFFICE USE ONLY

Signature of the Candidate,

Degree / Branch : Name of the Candidate

Reg. No.

Month & Year of Passing

College

Date of Convo./Senate

Prepared by

Read by

Examined by

Certificate Issued Folio No.

ASSISTANT REGISTRAR

(P.T.O.)

DETAILS OF PASSING THE DEGREE EXAMINATION FOR WHICH THE CANDIDATE HAS APPLIED FOR THE PROVISIONAL CERTIFICATE/CONVOCATION EXTRACT

This column should be filled in compulsorily by the candidate.

Table with 5 columns: Name of Subject with Code, Reg. No., Month & Year of Passing, Name of the College/Centre Code, Marks obtained. The table contains 20 empty rows for data entry.

Place :

Date :

Signature of the Candidate.

INSTRUCTIONS

- 1. The fee prescribed for the issue of Provisional Certificate is Rs.100/- for all examination of this University under various faculties.
2. After Conferment of a degree at a convocation, Provisional Certificate will not be issued, but only an EXTRACT from the Convocation Report will be issued. The fee prescribed for the same is Rs.100/- (Rupees Hundred only)
3. The fee should be paid in the form of an account payee Demand Draft Drawn in favour of the Registrar, University of Madras, Chennai-600 005 on any of the Nationalised banks
4. Postal order/Money order will not be accepted.
5. A self-addressed sufficiently stamped Registered cover should be enclosed for sending the Certificate by REGISTERED POST.

UNIVERSITY OF MADRAS

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