



சென்னைப் பல்கலைக்கழகம்
UNIVERSITY OF MADRAS

University Centenary Building, Chepauk, Chennai - 600 005,
Tamil Nadu State, INDIA - Telephone : 044 - 2539 9444

No.E/Cert-II/Confed/2012/

Dated:

Details to be furnished for Verification of Qualification / Issue of
Genuinenity certificate along with the requisition letter addressed to the
Registrar, University of Madras, Chepauk, Chennai-600 005.

1.	Name.									
2.	Register No.									
3.	College where studied /last appearance.(Centre Code, Name & Place of the College).									
4.	Degree & Branch.									
5.	Month & year of Passing.									
6.	Address to which the Confidential report has to be sent (Confidential report will not be sent directly to the Candidates)									
7.	Contact No: Phone/Cell									
8.	Fee Details: <table border="1"><thead><tr><th>Govt. *</th><th>Govt. Aided Institutions</th><th>Private Institutions/ Agenies</th><th>Foreign Agencies/ Institutions</th></tr></thead><tbody><tr><td>Rs. 250/-</td><td>Rs. 500/-</td><td>Rs.1000/-</td><td>Rs. 1000/ plus postage.</td></tr></tbody></table>	Govt. *	Govt. Aided Institutions	Private Institutions/ Agenies	Foreign Agencies/ Institutions	Rs. 250/-	Rs. 500/-	Rs.1000/-	Rs. 1000/ plus postage.	D.D.No: Date: Rs: Bank:
Govt. *	Govt. Aided Institutions	Private Institutions/ Agenies	Foreign Agencies/ Institutions							
Rs. 250/-	Rs. 500/-	Rs.1000/-	Rs. 1000/ plus postage.							
9.	Enclosures Required.	1. Requisition letter from the Head of the Department. 2. Original / Xerox copy of the Provisional/Degree Certificate & All Mark Statements. 3. Xerox copy of the Demand Draft. 4. Air Mail/Registered Cover with due stamps.								
10.	Signature with Date.									

The Fees should be paid in favour of "THE REGISTRAR, UNIVERSITY OF MADRAS," by way of demand draft payable at Chennai.

*[Other Boards (i.e. Transport, TNEB, Railways, Port Trust etc. Rs. 500/-)]